

Signage Indicating War Graves Frequently Asked Questions

1. What do we need to do to get a CWGC War Grave sign(s)?

- a) Choose your preferred a sign size.
- b) Identify a suitable location for the sign to be fitted (*please see notes below*)
- c) Take a photo of the chosen location, with the paper template to indicate the exact location of the sign. (*please see notes below*) OR describe the entrance(s) on your application form and our team will install it in the best location for your site.
- d) Complete the CWGC application form. Please include our reference number from the original email.
- e) Email your completed application form to ukna.signs@cwgc.org including a photograph clearly showing the exact sign location.

2. What do the signs look like and how big are they?



Standard Sign: 430mm x 230mm



Small Sign: 210mm x 150mm

There is a slight variation on the wording, depending on the number of war graves in the churchyard. For example, "At this location there **is a** Commonwealth War Grave" or "At this location **there are** Commonwealth War Graves."

The signs are made from high-quality aluminium.

3. Where should the sign be fitted?

The sign should be fitted as close to the public entrance of the burial ground as possible, but the exact location is up to you. We will fit it where you feel it is most appropriate providing that we can adequately maintain the sign in the future.

The signs can be attached to railings, masonry, gates or notice boards. Alternatively, we can supply a stand-alone post. Care will be taken when fitting the signs not to damage the important fabric of buildings. Please contact us if you have any queries over the suggested location.

4. Why do you need me to take a photo?

It is really important that we fit the sign in the agreed upon location, a clear photograph indicating where it should be fitted will help us to place it correctly.

Ideally we suggest that you print the paper template below and temporarily affix it where you would like the sign. You may send multiple photographs if you think it would be helpful.

Alternatively, indicate the entrance where a sign is required and our experienced Operations team will use their judgement to fit the sign in the best location.



✓ Proposed sign location clearly marked, key surrounding features are visible

✗ Proposed sign location not marked.



✓ Proposed sign location clearly marked, key surrounding features are visible.

✗ Photograph is too close, key surrounding features are NOT visible.

Please remember that the template is not to scale

The Standard Sign is 430mm x 230mm

The Small Sign is 210mm x 150mm

5. When will the sign be fitted?

We aim to install each sign as soon as possible within an estimated 12 months. Alternatively, your sign can be sent in the post for you to install yourself.

6. Planning permission

Due to the size of the sign, it does not require planning or advertisement consent. However, if your burial ground is within an area of special control, for example a conservation area, you should check with your local authority that there are no local planning requirements.

7. How much will it cost me to get a sign?

Nothing. All signs will be installed, paid for and maintained by the Commission free of charge and on a permanent basis.

8. Where can I find out more information the Commission?

Please feel free to get in touch with us, via the following links:

For general enquiries:

CWGC Enquiries Team

Telephone: 01628 507200

Email: Enquiries@cwgc.org

Website: www.cwgc.org



Please Print for location indication.

NOT TO SCALE.



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